



St. Mary's Catholic School

2200 O'Neil Ave. Cheyenne, WY 82001

Office: 307-638-9268 Fax: 307-635-2847

Teacher Application

Name: _____

Address: _____ State: _____ Zip: _____

Phone: Home: _____ Cell: _____

Email Address: _____

Education and State Certification

College or University: _____ Location: _____

Dates Attended: From: _____ To: _____

Diploma:

Degree: _____ Date: _____

Major Field: _____ Minor Field: _____

Graduate Work:

College or University: _____ Location: _____

Dates Attended: From: _____ To: _____

Diploma:

Degree: _____ Date: _____

Major Field: _____ Minor Field: _____

Certification (grade level) Concentration if applicable

Name: _____ **Type: (life, 5 years)** _____

State: _____ **Date Issued:** _____ **Date Expired:** _____

Name: _____ **Type: (life, 5 years)** _____

State: _____ **Date Issued:** _____ **Date Expired:** _____

Teaching Experience

(Please start with most recent employment)

Dates: _____ **to** _____ **School / Company** _____

Address _____ **City:** _____ **State:** _____ **Zip:** _____

Grades Taught / Duties or Subject: _____

Principal / Supervisor's Name: _____ **Phone #** _____

Dates: _____ **to** _____ **School / Company** _____

Address _____ **City:** _____ **State:** _____ **Zip:** _____

Grades Taught / Duties or Subject: _____

Principal / Supervisor's Name: _____ **Phone #** _____

Dates: _____ **to** _____ **School / Company** _____

Address _____ **City:** _____ **State:** _____ **Zip:** _____

Grades Taught / Duties or Subject: _____

Principal / Supervisor's Name: _____ **Phone #** _____

Total Teaching Experience in Years: _____

Experience

Please rank each of the following according to your experience and training.

1 = little/no exposure or experience

2 = read about it, some understanding, no application

3 = reasonable understanding, initial application in the classroom

4 = extensive application in the classroom

5 = expert, used extensively and trained others, special projects leader

Common Assessment Development _____

DIBELS _____

Educational Software _____

Goal Teams _____

Accreditation Process _____

Differentiated Instruction _____

Smart Board Application and Use _____

MS Word _____

MS Publisher _____

MS Excel _____

MS PowerPoint _____

Do you have a current CPR Certification? _____ If yes, date of expiration: _____

Do you have a current First Aid Certification? _____ If yes, date of expiration: _____

Teaching Position Preferred

Pre K, Kindergarten, Elementary, and Middle School: List grade in order of preference:

1st choice: _____ 2nd choice: _____ 3rd choice: _____ 4th choice: _____

Areas of concentration / competency / interest _____, _____

Can you teach Music _____ Art _____ PE _____

Middle School Teachers: What subjects are you qualified to teach? List in order of preference:

_____, _____, _____, _____

What extra-curricular activities interest you? _____

Employment Information

1. Are you a practicing Catholic in good standing with the Catholic Church? If no, please explain.

2. Is there any reason why you would not be able to perform the responsibilities of educational ministry? If yes, please explain.

3. Have you for any reason been suspended, dismissed or asked to resign a teaching position?

4. Are you presently employed? Yes _____ No _____
If yes, with whom? _____

Professional Reference

Give Recent Academic or Professional References:

1. Name: _____ Position: _____
Employer: _____ Telephone: _____

2. Name: _____ Position: _____
Employer: _____ Telephone: _____

3. Name: _____ Position: _____
Employer: _____ Telephone: _____

Required Paperwork

Please provide St. Mary's Catholic School with a copy of the following documents:

1. Transcripts and credentials from colleges or universities
2. Current Teaching Certification(s)
3. Current Resume'
4. First Aid & CPR cards (if available and current)

Declaration of Veracity

The facts set forth in this application for employment are true and complete, and I grant permission to investigate them. I understand that any misstatement or omission of fact on this application shall be considered cause for rejection from further consideration or cause for subsequent dismissal if I am hired.

I understand if I am hired to work at St. Mary's Catholic School, I must pass a Completed Background check along with Safe Environment Training.

Signature of Applicant: _____

Date: _____